

**ENVIRONMENT COMMITTEE
27 OCTOBER 2015**

CAR PARKING WORKING GROUP

<u>Report of the:</u>	Head of Customer Services and Business Support
<u>Contact:</u>	Joy Stevens
Urgent Decision?(yes/no)	No
If yes, reason urgent decision required:	N/A
<u>Annexes/Appendices</u> (attached):	None
<u>Other available papers</u> (not attached):	None

REPORT SUMMARY

This report seeks approval to constitute a Car Parking Working Group.

RECOMMENDATION

That the Committee:

- (1) Agrees to the constitution of a Car Parking Working Group comprised of the Head of Customer Services and Business Support and no more than five elected members.**
- (2) Appoints five members to the Working Group.**
- (3) Notes that Terms of Reference to be outlined by the Car Parking Working Group would to be submitted to the next meeting of the Environment Committee for approval.**

Notes

1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy

- 1.1 The effective management of the Council's car parks contributes to the promotion of economic vitality.

ENVIRONMENT COMMITTEE

27 OCTOBER 2015

2 Background

2.1 On 17 October 2012, the Committee discussed the unused capacity at Hook Road car park and it was agreed to set up a Working Group comprising Councillors Ian Booker, Judith Glover and Julie Morris to consider the options available to seek to increase the usage of Hook Road, particularly by the business community. The Working Group has now exhausted its remit on this matter but in January 2015, a separate group of members was tasked with looking at the management of capacity levels in Town Centre car parks. The group comprised of Councillors Neil Dallen, John Beckett, Julie Morris and Darren Dale.

3 Proposals

3.1 The Committee is asked to agree to the constitution of a Car Parking Working Group comprised of the Head of Customer Services and Business Support, with other officers involved as necessary, and to appoint no more than five members to also serve upon it.

3.2 It is proposed that Councillors Neil Dallen and John Beckett remain on the Group and that a maximum of 3 additional Councillors join the Group. The Residents Association, Labour Group and Conservative Group have all been asked to nominate a representative by the Head of Customer Services and Business Support.

3.3 Terms of Reference will be discussed at the first Car Parking Working Group meeting and will be brought back to the next meeting of the Environment Committee.

4 Financial and Manpower Implications

4.1 There are no direct financial implications contained in this report. The Car Parking Working Group will liaise with officers when necessary whilst investigating possibilities and options for the future.

5 Legal Implications (including implications for matters relating to equality)

5.1 There are no specific issues arising from this report but the Council's resources will need to be applied to ensure that the Working Group complies with any statutory obligations and delivers its policy on equalities.

5.2 **Monitoring Officer's comments:** To be clear, this body will be a Working Group with no decision making powers constituted under Section 111 of the Local Government Act 1972. It will report to the Environment Committee as necessary.

6 Sustainability Policy and Community Safety Implications; Partnerships

6.1 None for the purposes of this report.

7 Risk Assessment

7.1 None for the purposes of this report.

**ENVIRONMENT COMMITTEE
27 OCTOBER 2015**

8 Conclusion and Recommendations

- 8.1 To establish a Car Parking Working Group.
- 8.2 To appoint the membership of the Working Group.
- 8.3 To note that proposed Terms of Reference for the Working Group would be brought back to the next meeting of the Environment Committee.

WARD(S) AFFECTED: ALL